

### THABAZIMBI MUNICIPALITY PRIVATE BAG X530 THABAZIMBI 0380

Tel.: 014 777 1525 / Fax: 014 777 1531

Applications are invited from suitable qualified experienced persons for appointment in the under mentioned post. <u>No applications will be accepted without certified copies of qualifications as set out below.</u>

## OUTREACH & COMMUNITY LIAISON OFFICER (OFFICE OF THE MAYOR)

SALARY: Post Level 6 (R144 372.25) per annum

**QUALIFICATIONS:** 

Grade 12 Code 8 (EB) Drivers License Computer & Typing literacy

KEY PERFORMANCE AREAS: Responsible for:

- Inter Governmental Relations
- Outreach Programmes
- Community Liaising
- Stakeholder liaising and mobilization
- Stakeholder database
- Local government Communications
- EXPERIENCE: Good communications skills and ability to work with public Community involvements and knowledge of Municipal Systems Act will be an added advantage

BENEFITS: Pension fund, Medical Aid, Housing subsidy, Traveling Allowance and Cellphone allowance

CLOSING DATE: 3 FEBRUARTY 2012

If you are interested and you are in possession of the necessary qualifications and experience, please address your CV and authenticated copies of your qualifications **OR** an application form duly completed together with authenticated copies of your qualifications to:

Municipal Manager Private Bag X530 THABAZIMBI

#### 0380

Application forms are available at the personnel office of the Thabazimbi Municipality, Corporate Services Department, Sarel Pelser Centre, Rietbok Street, Thabazimbi or telephone number **014 777 1902.** 

#### APPLICATIONS BY FAX OR E-MAIL WILL NOT BE ACCEPTED.

Thabazimbi Municipality is an Equal Opportunity Employer and all appointments will be in accordance with the Employment Equity Act.

If you are not invited for an interview within 15(fifteen) working days from the closing date, you must accept that your application was unsuccessful. No further correspondence will be entered into.

# NB. Canvassing with councilors is not permitted and proof thereof will result in disqualification.